



# Catalog of Change

Partnering with Subject Librarians to  
Improve ILS Discovery

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Metadata and Cataloging Librarian  
North Dakota State University



## Welcoming Metadata Feedback

- Encouraging recommendations from subject librarians and curators
- Enabling feedback system through external systems (Google Forms, Ticket Systems)
- Supporting decisions through metadata consultations and best practice overviews





## Living Collections of Metadata

- Variety of Platforms
- Alternative Metadata Standards
- Shared Catalogs / Crowdsourcing
- Acceptance of Local Decisions
- Special Collections Treatment



# Shared Cataloging Examples



goodreads  
Meet your next favorite book.



**LIBRARY** | BY THE PEOPLE  
LIBRARY OF CONGRESS

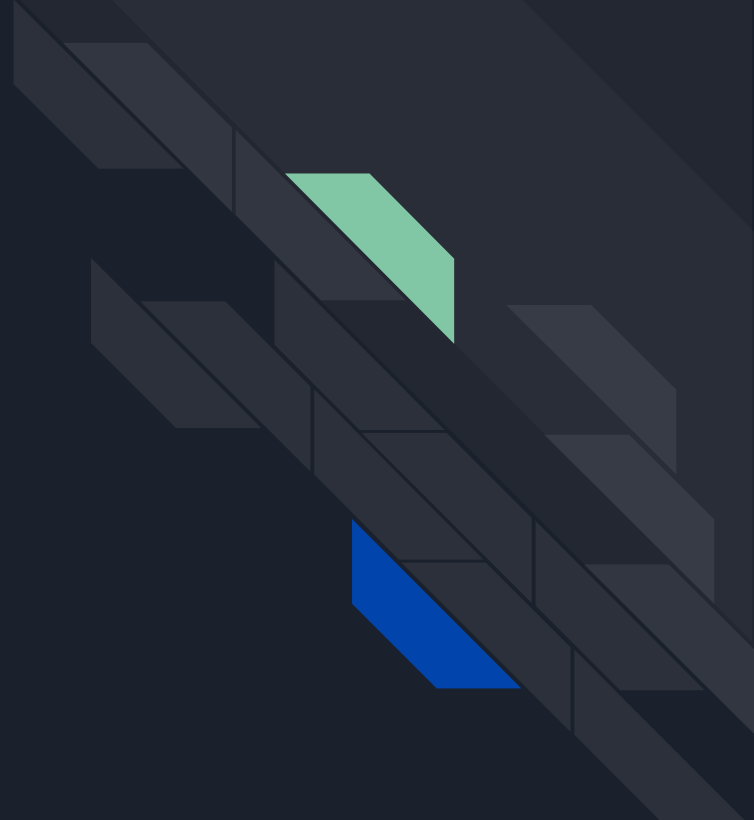
librarything

**LIBRARY**  
HSLIRB  
**THE BRITISH LIBRARY**  
Explore the world's knowledge

**comicbookdb.com**  
THE COMIC BOOK DATABASE

# Part 1

## Institutional Experience



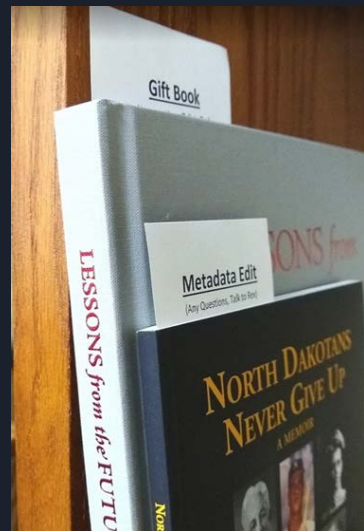
# Curator Input: The Ohio State University

- Curator Collaboration
- Levels of Cataloging
- Special Collection Treatment
  - Local Notes and Provenance
- Billy Ireland Cartoon Library
  - Emphasis on Artistic Content



# Request System: North Dakota State University

- Existing Gift Streamers
- Metadata & Cataloging Requests
- Spiceworks Ticket System
- Online Requests (Google Forms)
- Metadata Consultations



## **Metadata Edit**

(Any Questions, Talk to Rex)

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Edits Requested (please circle type  
and include notes)

Edit Catalog Record

Include edit request in Notes below

Add to Collection | Transfer

New Location: \_\_\_\_\_

Reserve Item?

Yes No

Withdraw other edition/copy?

Yes No

Bookplate needed?

Yes No Type: \_\_\_\_\_

Requested Completion Date:

\_\_\_\_\_

Comments/Notes (use back of slip)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please place books on Metadata  
Edit Cart. Thank you!



## Metadata & Cataloging Request

Use the following form to submit requests for catalog record and repository revisions; gift book information; and other metadata requests. It can be used as an alternative to book streamers, but you are also welcome to continue using the streamers or a Spiceworks ticket to report a problem or request changes to a resource.

Please drop off physical items to the Metadata and Cataloging Librarian (Rex Hughes, Lib 120G) after submitting the request form. You can place items on the wooden bookcase outside his office (under the sign "Metadata and Cataloging Requests") or on a cart next to the bookcase, and the MC Librarian will give the item a Room 120 location in the form spreadsheet prior to processing.

Submitted information will be collected by the Metadata and Cataloging Librarian on a weekly basis. Please email Rex if you have questions regarding the item after submitting the request ([rex.hughes@ndsu.edu](mailto:rex.hughes@ndsu.edu)).

\* Required

Your Name \*

Your answer

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## Section 1. Items and Records

Please include the following details regarding the items or records related to your request. If you are delivering a group of 10 or more titles, you can include a general description instead of exact titles, such as "Education Titles to Transfer."

PLEASE DO NOT USE THIS FORM FOR WEEDING ITEMS!

If you are marking items for Weeding, please refer to the "Weeding and Items in Review Procedure" available in the CMCT Team Drive and S:Drive Shared Folder. These items need to be scanned to a "Weed" review status, and a list of the items should be emailed to the Metadata and Cataloging Librarian.

### Item Titles or Description \*

Your answer

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### Number of Items/Records \*

Your answer

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### Requested Location \*

Your answer

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### Primo Permalink or Repository Link

Your answer

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## Section 2. Choosing Request Type(s)

The list of request types below represent common metadata and cataloging requests. For several of these request types, it would be helpful if you include comments at the bottom of the form (desired location change, new call number range, rare book inscriptions, etc).

You can also select as many options as necessary to describe the nature of the item request. For example, a gift item can also be a faculty / staff publication. In this instance, you will select "Add Gift to Collection" and "Faculty / Staff Publication."

Please include gift information further into the form if you are adding a gift/donation.

### Request Type \*

- Add Gift to Collection
- Add to Collection (Not a Gift)
- Call Number Change
- Edit Catalog Record
- Faculty / Staff Publication
- Location Transfer
- Rare Book Transfer (please complete transfer form for archives)
- Repository Error
- Unknown (please discuss with Rex)
- Other: \_\_\_\_\_

### Gift Information

- Add as an additional copy
- Bookplate for donor needed (include bookplate info below)
- Bookplate not needed
- NEW Location Status (6 months)
- Withdraw previous edition or other copy
- Donation: Do Not Add to the Collection

### Bookplate Information (Gifts, Faculty, etc.)

Your answer

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### Comments

Your answer

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### Requested Completion Date

Date

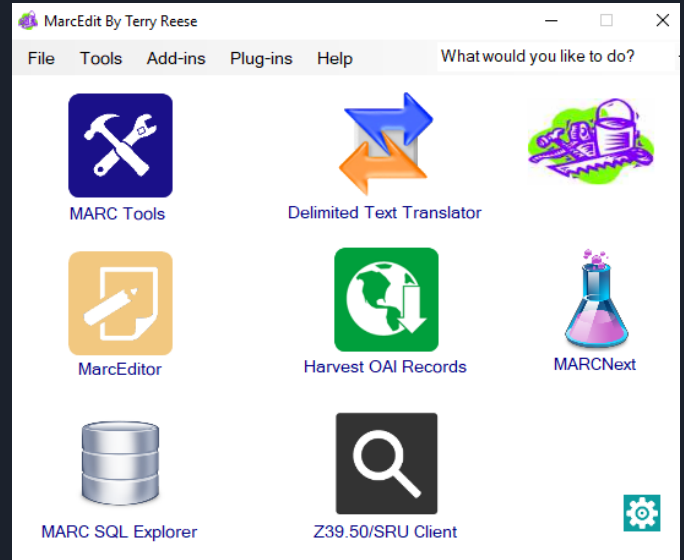
mm/dd/yyyy

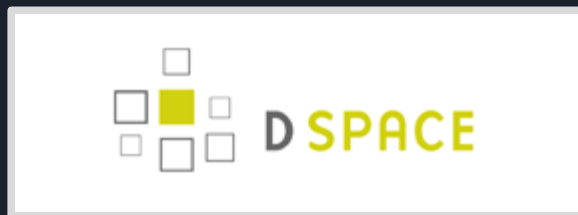
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**SUBMIT**

# Expanding the System: Subject Focus / Software Integration

- Retroactive Cataloging
  - Subject Librarian Input
  - WorldShare Collection Manager
  - MarcEdit Batch Revisions
- Software Integration
  - MarcEdit (Alma)
  - OpenRefine (DSpace)





**OpenRefine** 10365 26142 3 Arch Slide Subjects csv [Permalink](#)

Facet / Filter [Undo / Redo](#) 3 / 3

Refresh [Reset All](#) [Remove All](#)

**3188 rows**

Show as: **rows** records Show: 5 10 25 50 rows

All  id  collection  dc.description.b  dc.description.b  dc.description.loc  dc.description.lc

dc.description.view[en\_US] [change](#)

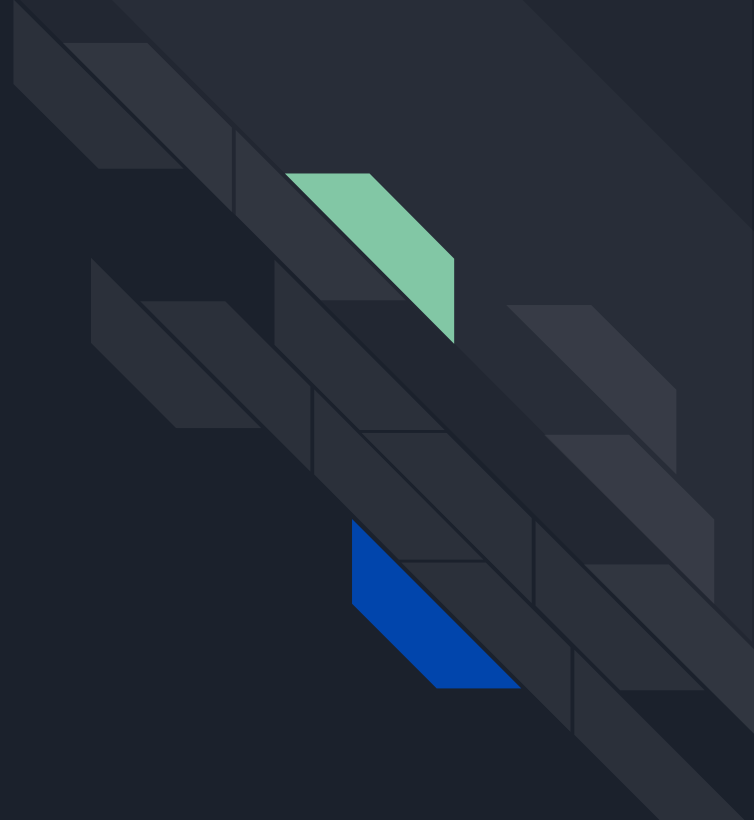
423 choices Sort by: **name** count [Cluster](#)

- Aerial 1
- Aerial view 1
- Axonometric 2
- Axonometric drawing 2
- Axonometric drawing (2) 1
- Axonometric rendering 1
- Axonometric rendering (white on black) 1
- Axonometric section (white on black) 1

	All	id	collection	dc.description.b	dc.description.b	dc.description.loc	dc.description.lc
☆ ↻	1.	7ca2b1d9-4e1a-40af-98f7-8fee04d69ba9	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	2.	04ffebd4-fb78-4711-8e0b-fa35e2f9a260	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	3.	dc5aad7b-0020-4aec-be8f-5c2e1c7fe91d	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	4.	3eb9c796-6c0d-4d79-bbab-507d75df577d	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	5.	552ff891-1e78-4eeb-9ca9-6bd4b4bfc40c	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	6.	6d167557-bf8d-4cdf-b9dc-7569023491bb	10365/26142	Roman	Bath	Bath	British Isles
☆ ↻	7.	1ba39f82-a64b-4feb-b0c1-af2dcb3cb3c1	10365/26142	Roman	Bath	Wroxeter	British Isles
☆ ↻	8.	cea35a16-2127-4bec-82f3-426df76748ba	10365/26142	Roman	Baths		Syria
☆ ↻	9.	6fd8c1e9-8b17-4130-8d39-2f7e2ed0c8e7	10365/26142	Roman	Fortress	Caerleon, South Wales	British Isles
☆ ↻	10.	7faa673a-d1b9-413f-9880-dadcc8ed5c51	10365/26142	Roman	Fortress	Caerleon, South Wales	British Isles

# Part 2

## Benefits and Considerations





## Benefits of the Partnership

### **Knowledge Based**

Subject Librarian and Curator Input

### **Library Showcase**

Collection Emphasis and Highlights

### **Community Focus**

Customization for Local Users and Search Needs



# Considerations

## **Cataloger Knowledge**

Balancing Feedback with Best Practices

## **Consultations**

Explanation of Best Practices and Decisions

## **Infrastructure**

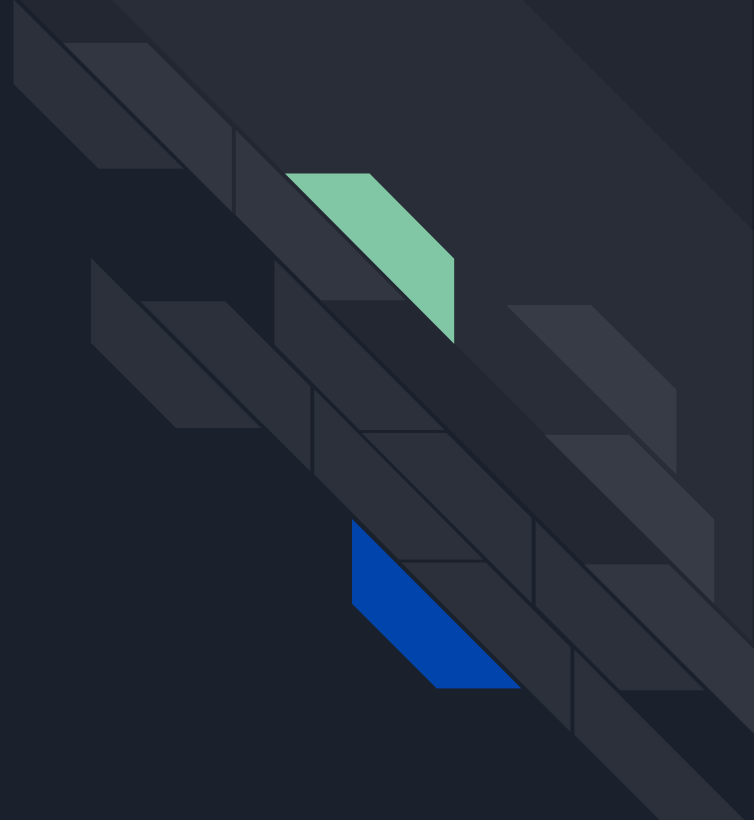
Size and Workflows of an Institution



## Part 3

# Choosing the Partnership Model for your Library

Open Discussion





## Contact Information

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