Catalog of Change

Partnering with Subject Librarians to Improve ILS Discovery

Rex Hughes, II
Metadata and Cataloging Librarian
North Dakota State University
Welcoming Metadata Feedback

- Encouraging recommendations from subject librarians and curators
- Enabling feedback system through external systems (Google Forms, Ticket Systems)
- Supporting decisions through metadata consultations and best practice overviews
Living Collections of Metadata

- Variety of Platforms
- Alternative Metadata Standards
- Shared Catalogs / Crowdsourcing
- Acceptance of Local Decisions
- Special Collections Treatment
Shared Cataloging Examples

WorldCat®

goodreads
Meet your next favorite book.

Library of Congress

librarything

The British Library
Explore the world's knowledge

comicbookdb.com
Part 1
Institutional Experience
Curator Input:
The Ohio State University

- Curator Collaboration
- Levels of Cataloging
- Special Collection Treatment
  - Local Notes and Provenance
- Billy Ireland Cartoon Library
  - Emphasis on Artistic Content
Request System:
North Dakota State University

- Existing Gift Streamers
- Metadata & Cataloging Requests
- Spiceworks Ticket System
- Online Requests (Google Forms)
- Metadata Consultations
Metadata & Cataloging Request

Use the following form to submit requests for catalog record and repository revisions, gift book information, and other metadata requests. It can be used as an alternative to book streamers, but you are also welcome to continue using the streamers or a Spiceworks ticket to report a problem or request changes to a resource.

Please drop off physical items to the Metadata and Cataloging Librarian (Rex Hughes, Lib 1209) after submitting the request form. You can place items on the wooden bookcase outside his office (under the sign “Metadata and Cataloging Requests”) or on a cart next to the bookcase, and the MC Librarian will give the item a Room 120 location in the form spreadsheet prior to processing.

Submitted information will be collected by the Metadata and Cataloging Librarian on a weekly basis. Please email Rex if you have questions regarding the item after submitting the request (rex.hughes@nds.edu).

* Required

Your Name *

Your answer

Section 1. Items and Records
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Please include the following details regarding the items or records related to your request. If you are delivering a group of 10 or more titles, you can include a general description instead of exact titles, such as "Education Titles to Transfer."

PLEASE DO NOT USE THIS FORM FOR WEEDING ITEMS!

If you are marking items for Weeding, please refer to the "Weeding and Items in Review Procedure" available in the CMCT Team Drive and S:Drive Shared Folder. These items need to be scanned to a "Weed" review status, and a list of the items should be emailed to the Metadata and Cataloging Librarian.

Item Titles or Description *
Your answer

Number of Items/Records *
Your answer

Requested Location *
Your answer

Primo Permalink or Repository Link
Your answer
Section 2. Choosing Request Type(s)

The list of request types below represent common metadata and cataloging requests. For several of these request types, it would be helpful if you include comments at the bottom of the form (desired location change, new call number range, rare book inscriptions, etc).

You can also select as many options as necessary to describe the nature of the item request. For example, a gift item can also be a faculty/staff publication. In this instance, you will select "Add Gift to Collection" and "Faculty/Staff Publication."

Please include gift information further into the form if you are adding a gift/donation.

Request Type *

☐ Add Gift to Collection

☐ Add to Collection (Not a Gift)

☐ Call Number Change

☐ Edit Catalog Record

☐ Faculty/Staff Publication

☐ Location Transfer

☐ Rare Book Transfer (please complete transfer form for archives)

☐ Repository Error

☐ Unknown (please discuss with Rex)

☐ Other: ____________________________
Gift Information

☐ Add as an additional copy

☐ Bookplate for donor needed (include bookplate info below)

☐ Bookplate not needed

☐ NEW Location Status (6 months)

☐ Withdraw previous edition or other copy

☐ Donation: Do Not Add to the Collection

Bookplate Information (Gifts, Faculty, etc.)

Your answer

Comments

Your answer

Requested Completion Date

Date

mm/dd/yyyy

SUBMIT
Expanding the System: Subject Focus / Software Integration

- **Retroactive Cataloging**
  - Subject Librarian Input
  - WorldShare Collection Manager
  - MarcEdit Batch Revisions

- **Software Integration**
  - MarcEdit (Alma)
  - OpenRefine (DSpace)
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Part 2
Benefits and Considerations
Benefits of the Partnership

Knowledge Based
Subject Librarian and Curator Input

Library Showcase
Collection Emphasis and Highlights

Community Focus
Customization for Local Users and Search Needs
Considerations

**Cataloger Knowledge**
Balancing Feedback with Best Practices

**Consultations**
Explanation of Best Practices and Decisions

**Infrastructure**
Size and Workflows of an Institution
Part 3
Choosing the Partnership Model for your Library

Open Discussion
Contact Information

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